

M.ELENA MICHAEL
PRIVATE INSTITUTE OF ACCOUNTING
&
BUSINESS STUDIES

Seminars:

- 1. Technical Procedures in Accounts Department**
- 2. Ideas & Solution for Restructure & Development of a small & medium size company**
- 3. Labour, Employees Rights & Immigration Law, Payroll, Social Insurance, Income Tax, GDPR, GESI**

ABOUT EM PRIVATE INSTITUTE OF ACCOUNTING & BUSINESS STUDIES

- **Our Slogan:** Focus on Business, you lead the market
- **Our Purpose:** To upgrade your Accounting & Business knowledge and skills and to offer the complete package for every student or employee which will lead to a business vacation in the business world of Cyprus.

RANGE OF SUBJECTS OFFERED:

- Accounting –LCCI/GCE/PANGYPRIES
- ACCA Courses
- Economics-GCE/PANGYPRIES
- Russian Language
- English for Business-LCCI
- Marketing
- Learning Assistance to University Students in relation to Accounting or any Business Subject
- Educational Seminars

ABOUT THE TRAINER

Mrs Michael possesses over 26 years of experience through positions of General Manager & Financial Controller in several companies in Shipping & Wealth Management.

Her Relevant Areas of Expertise include:

- FINANCIAL REPORTING & ACCOUNTING
- COST & MANAGEMENT ACCOUNTING
- TAXATION
- OPERATIONS MANAGEMENT
- BUSINESS ADMINISTRATION
- CASHFLOW FORECAST & BUDGETING
- AUDITING
- COMPANY & MARITIME LAW
- PROJECT MANAGEMENT
- FOREIGN EXCHANGE TRANSACTIONS
- SHIPPING
- FINANCIAL ANALYSIS & DUE DILIGENCE
- SHIPPING
- SHE IS THE FOUNDER & MANAGING DIRECTOR OF EM PRIVATE INSTITUTE OF ACCOUNTING & BUSINESS STUDIES

ABOUT THE TRAINER

- She trained more than 300 students and employees
- She has cooperated with a lot of
 - **audit firms**
 - Anthimos Leonidou & Partners Ltd
 - A.Soutzis & Co
 - C&N Consulting,
 - PWC, Ernest & Young
 - Savvides PKF
 - **big law firms**
 - Symeou & Konnaris LLC
 - Chrysses Demetriades
 - Andreas Sofocleous
 - **shipping companies**
 - Unicom Management (Cyprus) Ltd
 - IC Shipmanagement
 - Arrownaut
 - Columbia Shipmanagement Ltd
- She is a Member/Fellow of **ACCA**(The Chartered Association of Certified Accountants) and **ICS** (The Chartered Institute of Shipbrokers) and **an HRDA Certified Trainer.**